

Counselor's Check List

Juniors and Seniors

CTE Academy Process

Student Name: _____

Student MyCVCC Number: _____

Program Area Interest: _____

- Parent/guardian signature.
- Discussed the [programs available](#).
- Application to Central Virginia Community College" is completed.
- Student has admission letter via email.
- Official high school transcript to Admissions and Records at CVCC.
 - **Mail:** Admissions & Records, CVCC, 3506 Wards Road,
Lynchburg, VA 24502
 - **E-Mail:** studentrecords@centralvirginia.edu
- MATH placement verified.
- ENGLISH placement verified.
- Fill out the CTE Academy Application Form link [here](#).

Please Note:

Complete all applications online and read them carefully. Contact Jason Clark at 434-832-7296 or clarkj@centralvirginia.edu if you have any questions.