

Central Virginia Community College Policies
VI – Academic Services Assisting Instruction
Copyright Provisions for Libraries



Policy #:	CVCC0147
Effective:	__/__/__
Last Reviewed/Revised:	08/30/2022
Responsible Dept.:	Library Services
Other Policy References:	NA

Copyright Provisions for Libraries

Section 108 of the Copyright Act adds provisions for libraries:

Unpublished Works. Libraries may copy unpublished works of any sort solely for the purpose of preservation and security in facsimile form but not in machine-readable form.

Out-of-Print Works. Libraries may copy in facsimile form any sort of out-of-print published work to replace a damaged, lost, or stolen copy after trying reasonably but unsuccessfully to replace the work at a fair price from the trade.

Copyright Notices

Libraries shall post a copyright warning notice on every copying machine. The following wording is mandatory, even for machines the patrons will use personally. The warning notice is included (Warning Notice Concerning Copyright Restrictions) so that photocopies can be made and posted wherever necessary.

NOTICE
WARNING CONCERNING COPYRIGHT RESTRICTIONS

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material.

Under certain conditions specified in the law, libraries and archives are authorized to furnish a photocopy or other reproduction. One of these specific conditions is that the photocopy or reproduction is not to be "used for any purpose other than private study, scholarship, or research." If a user makes a request for, or later uses, a photocopy or reproduction for purposes in excess of "fair use," that user may be liable for copyright infringement.

This institution reserves the right to refuse to accept a copying order if, in its judgment, fulfillment of the order would involve violation of copyright law.