

Central Virginia Community College Policies  
III – Financial Services  
Local Funds



Policy #:	CVCC0067
Effective:	__/__/__
Last Reviewed/Revised:	09/09/2022
Responsible Dept.:	Financial and Administrative Services
Other Policy References:	<a href="#">VCCS 4.2.2</a>

**Local Funds**

**Guidelines**

Local Community College Funds are maintained and expended in accordance with the [VCCS Policy and Procedures Manual section 4.2.2](#).

**Flower Policy**

**CVCC will send flowers for the following reasons:**

- Death of a college retiree (must have worked at least five years and retired)
- Birth or adoption of the current employee's baby
- Current employee's death or death of a spouse, a child (including step-child), a mother/father (including step-mother/father), a mother/father-in-law, and a brother/sister
- Currently enrolled, active-semester student's death
- Any occasion deemed appropriate by the President's Office

*Note: CVCC cannot make donations of any kind in lieu of flowers.*